

Lewes District Council



Council Agenda

6 December 2011

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

Lewes House, Lewes
22 November 2011

Jenny Rowlands
Chief Executive

Lewes District Council



Council Meeting

Councillors are kindly requested to switch off their mobile 'phones and other mobile devices prior to the commencement of the meeting.

Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.

22 November 2011

To: The Members of the Council

You are hereby summoned to attend the meeting of **the Council** on 06 December 2011 at 14:30 in The Chamber, Pelham House, St Andrew's Lane, Lewes when it is proposed to transact the following business:

Please note that a briefing will be given to Councillors in the Chamber Room in respect of Emergency Planning and Business Continuity Planning at 1.30pm, prior to the commencement of the Council Meeting.

Refreshments will be available following the briefing.

1 Minutes

To confirm and sign the Minutes of the Meeting of the Council dated 28 September 2011 (copy previously circulated).

2 Apologies for Absence

3 Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct

4 Announcements

To receive any announcements from the Chair of the Council, Leader of the Council, Members of the Cabinet or the Chief Executive.

A list of the Chair of the Council's engagements since the Meeting of the Council on 28 September 2011 is enclosed.

5 Questions from Members of the Public

To deal with questions which members of the public may wish to put to members of the Cabinet in accordance with Council Procedure Rule 10 (if any).

6 Petitions

To receive petitions from councillors or members of the public in accordance with Council Procedure Rule 12 (if any).

7 Written Questions from Councillors

To deal with written questions which councillors may wish to put to the Chair of the Council, a Lead Councillor on the Cabinet or the Chair of any committee or sub-committee in accordance with Council Procedure Rule 11 (if any).

8 Ward Issues

To deal with ward issues which councillors wish to raise. A councillor wishing to raise a ward issue must notify the Chair of the Council prior to the commencement of the meeting in accordance with Council Procedure Rule 11.8 (if any).

9 Urgent Decisions taken by the Cabinet or Lead Councillors

In accordance with Scrutiny Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Lead Councillors since the Meeting of the Council on 28 September 2011.

10 Recommendations from Cabinet

To consider the Recommendations from the meeting of the Cabinet held on 23 November 2011 (Minute Extracts to be circulated (if any)) (and to receive questions and answers on those Recommendations) and to make resolutions thereon.

Attached Documents:

[Recommendations from Cabinet - 23 November 2011](#)

11 Notices of Motion

In accordance with Council Procedure Rule 13 Councillor Gray has submitted the following Notice of Motion:

“Planning Consultation Procedure

Article 12B of the Town and Country Planning General Development Order(GDO) makes local planning authorities responsible for publicising planning applications, so that neighbours and other interested parties can make their views known. The GDO provides for three basic types of publicity:

- (i) A notice in a local newspaper
- (ii) A site notice
- (iii) Notification to owners/occupiers of adjoining properties.

The publicity required depends upon the nature of the development but will always require a site notice in the vicinity of the proposed development and, very often, there will also be neighbour notification.

However, the situation often arises where the proposed development could affect people who do not live in the same road as the development in question but in an adjacent road, for instance. These people may well not see the site notice. If they are to be consulted, the policy, at present is to put an envelope through the door addressed 'to the occupier'. An envelope such as this is regarded by many people as 'junk mail' and is often discarded without being opened.

I therefore request that henceforth consultation letters are addressed personally to the owner/occupier of all adjoining properties who may have concern about a proposed development.”

12 Change to Composition of the Conservative Group, Committee Memberships and Remit of Planning Applications Committee

To consider the Report of the Corporate Head – Legal and Democratic Services.

Attached Documents:

[Change to Composition of the Conservative Group, Committee Memberships and Remit of Planning Applications Committee - Report](#)

[Change to Composition of the Conservative Group, Committee Memberships and Remit of Planning Applications Committee - Appendix](#)

Jenny Rowlands
Chief Executive

For further information about items appearing on this Agenda, please contact Catherine Knight at Lewes House, 32 High Street, Lewes, East Sussex BN7 2LX. Telephone 01273 484118.